

Request for public records in accordance with the Freedom of Information Act



City of Berwyn
 Thomas J. Pavlik, City Clerk
 6700 W 26th Street • Berwyn IL 60402
 Ph: (708) 788-2660 Fax: (708) 788-2675
 Berwyn-IL.gov

15-_____

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sanderson@ci.berwyn.il.us

1 REQUESTOR	FULL NAME	ORGANIZATION
	MAILING ADDRESS	CITY/ZIP
	AREA CODE & PHONE	FAX
	EMAIL	
2 INFORMATION REQUESTED	<i>Be specific: Provide names, addresses, dates and any other information which will aid in responding to your request.</i>	
	Is this request for commercial purposes? <input type="checkbox"/> YES <input type="checkbox"/> NO Failure to disclose a request is for commercial purposes is against the law and violators may be prosecuted.	
3 DELIVERY	<input type="checkbox"/> I will inspect the documents in the Clerk's Office.	
	<input type="checkbox"/> Deliver documents to me via: <input type="checkbox"/> Fax <input type="checkbox"/> Email <input type="checkbox"/> US Mail <input type="checkbox"/> Call me for pick-up <input type="checkbox"/> I request certification of these documents. (There is a \$1.00 fee). NOTE: The first 50 black & white, letter or legal size copies are free; additional pages are \$.15 each. Other sizes or color pages are charged at cost.	

DUE DATE:

Rec'd by/Date

☐ BLDG ☐ WATER ☐ FINANCE ☐ COLLECTOR ☐ FIRE ☐ POLICE ☐ ADMIN ☐ CLERK ☐ IT ☐ PW ☐ LEGAL

REMARKS

REVIEWED BY

DATE

☐ Approved ☐ Denied